

Delcom Technology & Office Supply  
 15, Jalan Termeloh 3,  
 Off Goh Hock Huat,  
 41400 Klang, Selangor Darul Ehsan.  
 Tel:03-32918581 Fax:03-32919935

**Leave Detailed** As of Month 21/10/2009

NAME OF EMPLOYEE : SUHAD AHMED  
 DEPARTMENT : shift 4

Annual Leave		TOTAL AL	18
FROM	TO	# OF DAYS	
21/02/2009	21/02/2009	1	
13/04/2009	13/04/2009	1	
TOTAL		2	
BALANCE		16	

Emergency Leave		TOTAL EL	14
FROM	TO	# OF DAYS	
TOTAL		0	
BALANCE		14	

Medical Leave		TOTAL ML	14
FROM	TO	# OF DAYS	
01/02/2009	01/02/2009	1	
02/05/2009	02/05/2009	1	
TOTAL		2	
BALANCE		12	

Off Day		TOTAL OD	60
FROM	TO	# OF DAYS	
TOTAL		0	
BALANCE		60	